

Weekly VCE study planner

Plan a manageable week around schoolwork, commitments and rest. Choose tasks you can check, then return to learning after a gap. Timings are yours to adjust.

Week beginning _____ Upcoming SACs or deadlines _____

Choose your subject goals

Write an observable outcome, such as explaining a method or completing and checking a small set.

Subject	This week I want to be able to	Evidence I will check

Make room in your week

Add fixed commitments and rest first. Keep a spare slot. A shorter session or moved task is fine.

Day	Commitments and rest	Study task and realistic time
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		
Saturday		
Sunday		

Return to earlier learning

Topic or skill	Next short closed notes check	Later review date

Adjust the gap after checking: revisit sooner if you cannot explain or apply the idea independently.

Spare slot or task to move _____

Daily study session planner

Use one page per session. Set a stopping time, try from memory, practise independently and check your work. Make the session as short or long as is useful.

Date _____ Subject or topic _____

Start time _____ Stop time _____ Break plan _____

Define a useful finish

By the end I want to be able to

Plan the session

Stage	My task or question references	Time if helpful
Retrieve	My closed notes question or prompt:	
Learn or repair	Example, explanation or help I need:	
Practise	My independent task or question references:	
Check	How I will mark and correct my work:	

Record what the attempt showed

What can I now do independently

One error or question to bring to my teacher or tutor

Choose the next small step

Next independent task _____ Review date _____

What I will change next session _____

Keep corrections separate from the original attempt. If the task remains difficult, take both attempts to your teacher or tutor. Protect your stopping time and move unfinished work to a realistic slot.